

CSIR-NORTH EAST INSTITUTE OF SCIENCE & TECHNOLOGY
(Council of Scientific & Industrial Research)
Jorhat (Assam)

Tender Notice

Tender No. 2/1/NEIST/S/2019-20

Dated : 16.02.2021

Sealed Tenders, on the behalf of the Director, CSIR –NEIST, Jorhat, Assam, are invited through Open Tender, for the disposal of ‘Scrap/Unserviceable’ items available in four lots as under on “as is where basis is”. For the e-waste material **Bidders should be registered dismantler or recycler of e-waste or their authorized collectors.**

Sl. No.	Description of LOTS	Qty.
A) Materials/Items available at CSIR-NEIST, Jorhat, Assam		
1	Materials/Items under non e-waste material :- Old unserviceable materials/items like Apparatus, equipment’s, Hardware, electrical, Tools, Furniture including scrap.	Lot No. 1
2.	Materials/Items under e-waste material :- Old Unserviceable IT, telecommunication and electronic items Note: Bidders should be registered dismantler or recycler of e-waste or their authorized collectors.	Lot No. 2
B) Materials/Items available at CSIR-NEIST Branch Laboratory, Itanagar		
1	Materials/Items under non e-waste material :- Old unserviceable materials/items like Apparatus, equipment’s, Hardware, electrical, Tools, Furniture including scrap.	Lot No. 3
2.	Materials/Items under e-waste material :- Old Unserviceable IT, telecommunication and electronic items Note: Bidders should be registered dismantler or recycler of e-waste or their authorized collectors.	Lot No. 4

The tender documents can be downloaded from CSIR-NEIST website <https://www.neist.res.in> (Free of Cost). Last date and time for submission of bids is 10.03.2021 up to 05:00 PM (IST) and same will be opened on 11.03.2021 at 11:00 AM (IST). For Other details, terms & conditions, please visit our website, www.neist.res.in. Further amendment/modification, if any, will be hoisted on NEIST website only.

Director, CSIR- NEIST, Jorhat, Assam reserves the right to accept or reject any tender fully or partially without assigning any reason.

Stores & Purchase Officer

TERMS & CONDITIONS

1. The tender should be submitted in the 'Sealed Covers/Envelope' super scribing "Tender for Disposal of scrap/unserviceable stores".
2. The materials offered for disposal is on **"AS IS, WHERE IS basis"** Ex CSIR-NEIST, Jorhat, in unpacked condition. Taxes & duties that may be levied by the govt. will be charged extra, as applicable, from the successful Bidder. The current GST is 18% and TCS is 1%. This tax will be charged extra on the quoted rate which will have to be paid by successful bidder to CSIR-NEIST in addition to the quoted price.
" For example if the quoted price is say Rs.10000.00 then GST will be extra of Rs.1800.00 and TCS will be extra of Rs.100.00. Thus total of Rs.11900.00 has to be paid by the successful bidder."
3. The Bidders may inspect the materials **between 02.30 PM to 4.30 PM (IST) from 22.02.2021 to 05.03.2021 on working days** to satisfy themselves about the quality and condition of the materials offered. No complaints what so ever will be entertained after the tenders are submitted before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
4. The Bidders should clearly quote their rates **separately on EACH LOT BASIS** as asked for both in figures and in words exclusive of any taxes and duties (without tax). Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender.
5. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.
6. Tenders should be valid for a period of 30 (Thirty) days from the date of opening of the tenders.
7. The lot/lots will be awarded to the **Highest Bidder**.
8. **The Purchaser is required to lift all the materials within 30 (Thirty) calendar days after submission of full amount. However, extension can be given on written request but with ground rent @ 0.5% of the quoted amount per day.** The material not so removed will be treated as abandoned lots and any amount paid for the lot will be forfeited without any reference to the purchaser. For such abandoned lots, CSIR-NEIST reserves the right to re-sell without any claim on part of defaulting person/firm.
9. The materials will be allowed to be lifted between **10:00 AM to 5:00 PM(except during Lunch Time)** on any working days. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.
10. The facility for weighing will not be provided at the site of the materials and the labor, transport, dismantling of machine and other arrangements will have to be made by the purchaser at their own risk, cost and responsibility.
11. The person authorized by the purchaser in writing will be allowed to take delivery only.
12. The Director, CSIR-NEIST reserves the right to **withdraw from the sale of any materials or lots at any stage without assigning any reasons therefore.**
13. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reasons of forfeiture of the sum deposited in case the correspondence is returned back undelivered by postal department.
14. PAN/TIN/GST number should be mentioned in Quotation with attachment of photocopy.

15. The tenders for the Lots available at CSIR-NEIST, Jorhat **OR** CSIR-NEIST Branch Laboratory, Itanagar, duly completed as per the instructions given herein must be delivered within the stipulated date and time by post/courier or by hand positively at CSIR-NEIST, Jorhat, Assam in favor of

**The Director
CSIR – NEIST
JORHAT – 785 006
ASSAM**

16. The Tenders submitted by bidders through FAX, E-mail and in opened condition shall be rejected out rightly without assigning any reason.
17. Tenders received after due date and time will be treated as delay/late tenders and will not be considered. CSIR-NEIST will not be held responsible for any postal delay.
18. If any theft/fire/damage or any type of mishappening occurs within the period of award of lot and removing of materials from CSIR-NEIST, Jorhat, Assam premises the loss will be borne by the bidder. The Council will not be responsible for loss, damage or deterioration of the material due to any cause, whatsoever within the said time.
19. Rates should be quoted as per Performa attached.
21. Director, CSIR- NEIST, Jorhat, Assam reserves the right to cancel the Tender of disposal or withdraw any lot or part thereof from the sale without assigning any reason thereof.
22. **If any, holidays / closed day falls during the notified days, the process will be continued on next working day.**

Encl: As above

Stores & Purchase Officer
CSIR-NEIST, Jorhat, Assam

TENDER SUBMISSION FORM

To : **The Director**
CSIR-NEIST
JORHAT – 785006.
Sub : Purchase of LOT Nos. _____

Dear Sir,

I/We hereby quote the rate (s) for the purchase of stores in the enclosed sheet as per your Tender Notice No. 2/1/NEIST/S/2019-20

Following details are furnished

1. Name of the Firm: _____
2. Address: _____
3. PAN/TIN/GST No. : _____

Declaration by the Purchaser/Bidder

I/We hereby accept and agree to abide by the Terms and Conditions laid down in the NIT for the disposal of the said item as contained in the Tender document for Tender Notice No.: 2/1/NEIST/S/19-20

Yours sincerely,

Place: _____

Dated: _____

Name & Signature.....

M/s.

Phone/Mobile No.....

PROFORMA FOR QUOTING RATES

Rate Quoted By M/s. _____

Sr. No.	Lot Description	Rate offered in Rupees without GST.	
		Rs. In Figures	Rs. In Words
A) Materials/Items available at CSIR-NEIST, Jorhat, Assam			
LOT No.1	Materials/items under non e-waste. Old unserviceable materials/items like Apparatus, equipment's, Hardware, electrical, Tools, Furniture including scrap.		
LOT No.2	Materials/Items under e-waste material. Old Unserviceable IT, telecommunication and electronic items. Note: Bidders should be registered dismantler or recycler of e-waste or their authorized collectors.		
B) Materials/Items available at CSIR-NEIST Branch Laboratory, Itanagar			
LOT No.3	Materials/items under non e-waste. Old unserviceable materials/items like Apparatus, equipment's, Hardware, electrical, Tools, Furniture including scrap.		
LOT No.4	Materials/Items under e-waste material. Old Unserviceable IT, telecommunication and electronic items. Note: Bidders should be registered dismantler or recycler of e-waste or their authorized collectors.		

- Any bidder should quote separately for each LOT. Any Bidder can quote for one **OR** more LOTs but separately.
- Please quote rate without tax. Tax will be charged extra, as applicable, which is at present GST@18% & TCS@1%.

Date: _____

Place: _____

Name & Signature.....

M/s.

Phone/Mobile No.....