



निविदा दस्तावेज़/Tender Document:

निविदा आमंत्रण सूचना/Notice Inviting Tender:

सीएसआईआर-एनईआईएसटी के निदेशक, सीएसआईआर की ओर से, निम्नलिखित वस्तुओं की आपूर्ति के लिए पात्र और अनुभवी आपूर्तिकर्ताओं से दो-बोली प्रणाली (तकनीकी और वित्तीय) के तहत ऑनलाइन ई-निविदाएं आमंत्रित करते हैं:

The Director, CSIR-NEIST, on behalf of CSIR, invites online e-tenders under the Two-Bid System (Technical and Financial) from eligible and experienced suppliers for the supply of the following items:

क्र. संSl. No:	निविदा संख्या Tender No.	वस्तु का विवरण: Description of Item:	मात्रा: Quantity:	बोली प्रणाली: Bid System:
1.	1(POQ)/53/25-26/PUR/T-33	As per details in NIT	As per details in the Tender	द्वि-बोली Two Bid

1. महत्वपूर्ण तिथियां Important Dates:

- बोलियां प्रस्तुत करने की अंतिम तिथि और समय:

Last Date and Time for Submission of Bids: 02.12.2025, 05:00 PM (IST)

- (तकनीकी) बोलियां खोलने की तिथि और समय:

Date and Time for Opening of (Technical) Bids: 03.11.2025, 05:00PM (IST)

2. इच्छुक बोलीदाता आगे की जानकारी प्राप्त कर सकते हैं और सीपीपी पोर्टल्स <https://eprocure.gov.in/cppp&https://etenders.gov.in/eprocure/app> और हमारी वेबसाइट <https://www.neist.res.in> से निःशुल्क निविदा दस्तावेज़ डाउनलोड कर सकते हैं।

Interested Bidders may obtain further information and download Tender document from the CPPP Portals <https://eprocure.gov.in/cppp&https://etenders.gov.in/eprocure/app> and our website <https://www.neist.res.in> free of cost.

2. तकनीकी बोली के साथ प्रस्तुत किए जाने वाले दस्तावेज़:

i) Documents to be submitted with Technical Bid:

तकनीकी बोली के साथ निम्नलिखित दस्तावेज़ अवश्य शामिल होने चाहिए। इनमें से कोई भी दस्तावेज़ प्रस्तुत न करने पर बोली अस्वीकृत हो सकती है।

The following documents must be included with the technical bid. Failure to submit any of these documents may lead to the rejection of the bid.

1. तकनीकी बोली, जिसमें आइटम का विवरण, शर्तें और आवश्यकता की अनुसूची शामिल हो
Technical Bid with item details, terms and Schedule of Requirement

2. भूमि सीमा साझा करने वाले देशों के संबंध में घोषणा।
Declaration regarding Land Border sharing Countries.

3. बोलीदाता सूचना प्रपत्र.
Bidders Information form.

4. सत्यनिष्ठा संहिता प्रपत्र.
Code of Integrity Form.

5. तकनीकी अनुपालन/विचलन विवरण प्रपत्र
Technical Compliance/Deviation Statement form.

6. बोली सुरक्षित करने संबंधी घोषणा प्रपत्र.
Bid Securing Declaration Form.

7. सहायक ब्रोशर/कैटलॉग.
Supporting brochures/catalogues.

08. बोलीदाता की स्थिति के बारे में दस्तावेजी साक्ष्य (यदि छूट और मूल्य वरीयता का दावा किया गया है) अर्थात् एमएसई है या नहीं, एससी/एसटी के स्वामित्व में है या नहीं और एमएसई महिला उद्यमी के स्वामित्व में है या नहीं, यदि और जैसा लागू हो।

Documentary evidence (if exemption and Price Preference is claimed) about the status of the bidder i.e. whether MSE or not, owned by SC/ST or not and whether the MSE is owned by a women entrepreneur or not, if and as applicable.

09. बोली सुरक्षा/ईएमडी.
Bid Security/EMD.

ii) अनुबंध मिलने के बाद सफल बोलीदाता द्वारा प्रस्तुत किए जाने वाले दस्तावेज:

Documents to be submitted by the successful bidder after award of contract:

1. आदेश स्वीकृति (14 दिनों के भीतर).
Order Acceptance (within 14 days).

2. स्वीकृति प्रमाण पत्र।
Acceptance certificate.

3. चालान, वितरण और स्थापना दस्तावेज़
Invoice, delivery and Installation documents.

3. महत्वपूर्ण निर्देश Important Instructions

क्लॉज़ विवरण Clause Details

कोटेशन शर्तें: Quotations Terms:

- सभी शुल्क सम्मिलित कर, निर्दिष्ट गंतव्य तक (फ्री ऑन रोड) आधार पर प्रस्तुत करें।
Submit on FOR (Free on Road), destination basis with all charges included.
- कीमतें केवल भारतीय रुपये में ही उद्धृत की जानी चाहिए।

क्लॉज़ विवरण Clause Details

Prices must be quoted in INR only.

- बोलियाँ ऑनलाइन प्रस्तुत की जानी होंगी।

Bids to be submitted online.

- बोली कम से कम 90 दिनों के लिए वैध होनी चाहिए

Bid should be valid for at least 90 days.

वितरण और स्थापना: Delivery and Installation:

- डिलीवरी क्रय आदेश की पुष्टि से 4 सप्ताह के भीतर होनी चाहिए।

Delivery should be within 4 weeks from confirmed Purchase Order.

- उपकरण के आगमन के बाद 21 कार्य दिवसों के भीतर स्थापना, कमीशनिंग और प्रदर्शन पूरा

किया जाना चाहिए।

N.B: If the timeline for delivery and installation is not realistic or feasible, bidders are encouraged to mention a more realistic duration for delivery and installation separately in their bid submission.

प्रदर्शन सुरक्षा : Performance Security:

- ऑर्डर मूल्य का 5%, वारंटी अवधि के अतिरिक्त 2 महीने के लिए वैध, प्रदान के 21 दिनों के भीतर प्रस्तुत किया जाना चाहिए।

5% of order value, valid for the warranty period plus 2 months, to be submitted within 21 days of award.

- यह बैंकर चेक, डिमांड ड्राफ्ट, एफडीआर या बैंक गारंटी के रूप में हो सकता है

May be in the form of a Banker's cheque, demand draft, FDR, or Bank Guarantee

-ईएमडी: 78,491.5

यह बैंकर चेक, डिमांड ड्राफ्ट, एफडीआर या बैंक गारंटी के रूप में हो सकता है।

EMD: 78,491.5

May be in the form of a Banker's cheque, demand draft, FDR, or Bank Guarantee

भुगतान की शर्तें: Payment Terms:

- सफल स्थापना और कमीशनिंग के पश्चात 30 दिनों के भीतर 100%, वैधानिक कटौतियों के अधीन।

100% within 30 days after successful delivery, subject to statutory deductions.

- कोई अग्रिम भुगतान नहीं। No advance payment.

लिक्विडेटेड हर्जाना: Liquidated Damages:

- देरी से डिलीवरी/इंस्टालेशन के लिए प्रति सप्ताह 0.5%, अनुबंध मूल्य के अधिकतम

क्लॉज़विवरण ClauseDetails

10% तक

0.5% per week for late delivery and /or installation(including demonstration and all related trainings) up to a maximum of 10% of the contract/purchase order value

क्षेत्राधिकार :Jurisdiction:

- कानूनी क्षेत्राधिकार: जोरहाट, असम, भारत।Legal jurisdiction: Jorhat, Assam, India.

निविदा प्रक्रिया और अनुबंध भारत सरकार की अधिसूचना, पीपी नीति, जीएफआर और सीएसआईआर एमपीजी 2019 और इसके संशोधन द्वारा शासित होंगे।

Tendering process and contract will be governed by Government of India Notifications, PP Policy, GFR and CSIR MPG 2019 and its amendme

B. Specifications and Allied Technical Details**Item Name:** Flowers . **Qty:** As per details below.**Place of Delivery and Testing:** CSIR – NEIST, Jorhat – 785006, Assam, INDIA

Sl.No	Item:	Specification/Size:	Quantity:
1.	Ranunculus bulb, yellow flower	7x8 cm (in Circumference)	20000 Nos
2.	Ranunculus bulb, purple flower	7x8 cm (in Circumference)	20000 Nos
3.	Ranunculus bulb, white flower	7x8 cm (in Circumference)	20000 Nos
4.	Ranunculus bulb, red flower	7x8 cm (in Circumference)	20000 Nos
5.	Ranunculus bulb, pink flower	7x8 cm (in Circumference)	20000 Nos
6.	Karl Rosenfield, double bulb, dark red	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	
7.	Sarah Bernhardt, double bulb, deep pink	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3- 4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	

8.	Adolphe Rosseau,double bulb, purple-red	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	
9.	Bunkar Hill, double bulb, red	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	
10.	Annemieke, double bulb, pink	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	
11.	Avalanche, double bulb, white	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes.	
		3) The weight of the bulb should not be less than (100-150) gm	

12.	White Wings, double bulb, white	1) The petal of the flower from the bulb should be double.	625 Nos
		2) The bulb should have 3-4 eyes	
		3) The weight of the bulb should not be less than (100-150) gm	

Forms for bid submission

1. Declaration regarding Land Border Sharing Countries.
2. Bidder Information
3. Code of Integrity Form.
4. Compliance/Deviation Statement Form.
5. Bid Securing Declaration Form.

D. Forms to be submitted after award of contract

1. Acceptance Certificate Form.

1. Declaration regarding Land Border Sharing Countries

(On Letter Head)

**“I have read the tender document no.
Along with clause regarding restriction on procurement from a bidder of a country which shares a land border with India in accordance with the Govt. of India notification no. 6/18/2019-PPD(Public Procurement No.1) dated: 23.07.2020 and no. 6/18/2019-PPD(Public Procurement No.2) dated: 23.07.2020 by Ministry of Finance. Accordingly, I hereby certify that**

“this bidder is not from such a country and is eligible to be considered”	
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Or

“this bidder is from such a country but is registered with the competent authority and the related document is attached and thus eligible to be considered”	
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Or

“this bidder is from such a country but to this country, Govt. of India extended lines of credit notified by Ministry of External Affairs and the related document is attached and thus eligible to be considered”	
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[Tick or write ‘YES’ in the appropriate box]

(Bidder for the purpose of this order (including the term ‘tenderer’, ‘consultant’, ‘vendor’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial judicial person not falling in any of the descriptions of bidders started herein before, including any agency, branch or office controlled by such persons, participating in a procurement process.)

Authorized signatory

Name:

Designation:

Contact No:

Email Id:

Other details:

2. Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of _ pages

1. Bidder's Legal Name[insert Bidder's legal name]
2. In case of JV, legal name of each party: [insert legal name of each party in JV]
3. Bidder's actual or intended Country of Registration: [insert actual or intended Country of Registration]
4. Bidder's Year of Registration: [insert Bidder's year of registration]
5. Bidder's Legal Address in Country of Registration: [insert Bidder's legal address in country of registration]
6. Bidder's Authorized Representative Information Name: [insert Authorized Representative's name] Address: [insert Authorized Representative's Address] Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers] Email Address: [insert Authorized Representative's email address]
7. Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder.....

Name.....

Business Address.....

3.BID SECURITY FORM

Whereas _____ (herein after called the tenderer") has submitted their offer dated _____ for the supply of _____ (hereinafter called the tender")

Against the purchaser's tender enquiry No. _____ KNOW ALL MEN by these presents that WE _____ of _____ having our registered office at _____ are bound unto _____

(Hereinafter called the "Purchaser")

In the sum of _____

For which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____.

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the Tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) If the tenderer fails to furnish the Performance Security for the due Performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

4. CODE OF INTEGRITY FORM

Format for declaration by the Bidder for Code of Integrity & conflict of interest
(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,
The Director,
CSIR-NEIST, Jorhat, Assam-785006

Sir,
With reference to your Tender No. _____ dated _____

I/We, _____ hereby declare that we shall abide by the Code of Integrity for Public Procurement as per General Financial Rules 2017 (Rule 175) and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

5. COMPLIANCE/DEVIATION STATEMENT FORM

An item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

ITEM NAME					
<i>Sl. No.</i>	<i>Tender Specifications/Parameters/ Requirements</i>	<i>Bidder's Specification s and Model</i>	<i>Compliance (Yes/No)</i>	<i>Deviation, If Any</i>	<i>Supporting Brochure / Page No.</i>
	(Note: Here technical as well as other requirements/parameters may also be included for this evaluation sheet)				

(Technical literature/brochures/manuals should be attached along with this format)

Please note:

1. Compliance/Deviation statement comparing the specifications of the quoted model to the required specifications. This statement should also give the page number(s) of the technical literature where the relevant specification is mentioned.
2. Bids may have supporting documents (technical literature or copies of relevant pages from the service manual or factory test data) for all the points noted above.

6. BID SECURING DECLARATION FORM

Date: _____

Bid No. _____

To ,
The Director,
CSIR-NEIST, Jorhat, Assam-785006

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
- (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of
(insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)
Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bi

Forms to be submitted after award of Contract:

1. Acceptance certificate form

No.

Dated:

M/s _____

Sub: Certificate of commissioning of equipment (Computer/Server, etc.)

1. This is to certify that the equipment as detailed below has/have been received in good condition along with all the standard and special accessories (subject to remarks in Para 2). The same has been installed and commissioned.

- (a) Contract No. _____ Date _____
- (b) Description of the equipment _____
- (c) Name of the consignee _____
- (d) Scheduled date of delivery of the consignment to the Lab./Instts. _____
- (e) Actual date of receipt of consignment by the Lab./Instts. _____
- (f) Scheduled date for completion of installation/commissioning _____
- (g) Actual date of completion of installation/commissioning _____
- (h) Penalty for late delivery (at Lab./Instts. level) Rs. _____
- (i) Penalty for late installation (at Lab./Instts. level Rs. _____

1. Details of accessories/items not yet supplied and recoveries to be made on that account:

Sl. No.	Description	Amount to be recovered
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2. The acceptance test has been done to our entire satisfaction. The supplier has fulfilled his contractual obligations satisfactorily

Or

The supplier has failed to fulfil his contractual obligations with regard to the following:

- (a)
- (b)
- (c)
- (d)

The amount of recovery on account of failure of the supplier to meet his contractual obligations is as indicated at Sr. No. 1.

For Supplier

For Purchaser

Signature.....

Signature.....

Name.....

Name.....

Designation.....

Designation.....

Name of the firm.....

Name of the Lab./Instt.....

Date.....

Date.....

