

- **Norms for discharge of functions.**

CSIR laboratories function under the overall administrative and policy control of the Council of Scientific and Industrial Research (CSIR). While each laboratory is responsible for managing its day-to-day administrative and financial operations, CSIR serves as the nodal authority for matters of strategic and organizational significance. These include:

- Receipt and disbursement of Government funds.
- Administration of research fellowships and training programmes.
- Budget formulation and financial policy.
- Recruitment and promotion policies.
- Legal and other policy-related matters.

Each laboratory is headed by a Director, who is supported by senior administrative functionaries, namely the Controller of Administration, Controller of Finance & Accounts, and Controller of Stores & Purchase. These officers provide professional advice and assistance to the Director on all administrative, financial, and procurement-related matters to ensure efficient governance and institutional functioning.

With respect to the service conditions of employees of the Society, the applicable Fundamental Rules (FRs), Supplementary Rules (SRs), and other rules, regulations, and orders issued by the Government of India from time to time are followed to the extent they are applicable to CSIR employees. The Governing Body of CSIR retains the authority to relax the provisions of any such rule, wherever considered necessary, subject to such conditions as it may deem appropriate.

