

## Guideline for Training / Project work at CSIR-NEIST, Jorhat

### Eligibility

1. Students should be from reputed national colleges/universities.
2. Students of 3<sup>rd</sup> / 4<sup>th</sup> year of B.E/B.Tech; 2<sup>nd</sup> / 3<sup>rd</sup> year B.Sc and final year of Postgraduate courses.
3. Students should have secured an average of at least 60% marks throughout his / her academic career (Starting from Final Board Exam of class X).
4. A student will be allowed to undertake Training / Project work at CSIR-NEIST once in a particular course only.

### Duration

Minimum period of 2 month and a maximum period of 6 months for Graduation and Post-graduation in Science. However, only for Engineering students the minimum period may be relaxed.

### Application Procedure

Students should apply in hard copy to “**The In-charge, HRD Division, CSIR-NEIST, Jorhat-785006**” along with the following documents. The envelope containing the application along with the documents is to be super-scribed as “**Application for Training / Project work**”.

1. Recommendation letter from the Principal of the college / Head of the department of the university in their official letter head. [format available in our website]
2. Filled in Application Form -[format available in our website]
3. Attested Copies of the marks cards from Class X upto the last semester/year.  
**NB:** Application not in proper format will not be accepted.

### Time of application:

Applications shall be considered twice in a year:

- 1st Sept. to 15<sup>th</sup> Oct - For training session starting from Dec onwards
- 1st March to 15<sup>th</sup> Apr - For training session starting from June onwards

**NB:** Application for the programme beyond the above stipulated period shall not be considered. The Institute will not be responsible for postal delay. Interim enquiries will not be attended to.

### Selection Criteria:

After receiving the applications, the application will be shortlisted following a standard process. The list of shortlisted candidates including wait listed candidates will be notified through our website during first week of November and May. No separate communication will be sent. The selected candidates will have to communicate their acceptance at the email address: partha\_paul@rrljorhat.res.in within 15 days from the date of notification of the shortlisted candidates in our website.

The decision of the CSIR-NEIST in regard to the selection of candidates shall be final. Canvassing in any form will be treated as a disqualification. A few seats will be kept reserved for the children of CSIR employees

### Fee:

Fee will not be charged from the students if the duration of training/project work is up to 2 (two) months. Otherwise, nominal monthly fee @ Rs.1,000/- (one thousand only) per student per month will be charged. The student will be required to deposit the total fee at the cash counter of the institute before commencement of the project work.

### After Selection, the students should abide by the followings terms:

1. The student will be required to produce his / her original Identity card issued by the university / colleges at the time of reporting at the institute.
2. The institute will not be held responsible for any loss or damage of any kind of the student caused during the proposed project work / training.
3. The institute will not provide any accommodation facility. The student is expected to make their own arrangement for their stay in Jorhat during the proposed project work / training.
4. There will be no financial or other obligations of the institute.
5. The student will be required to submit the project / training completion report, laboratory note book and soft copy of the abstract.